



City of San Leandro

Meeting Date: February 1, 2016

Staff Report

File Number: 15-731 **Agenda Section:** CONSENT CALENDAR

Agenda Number: 8.F.

TO: City Council

FROM: Chris Zapata
City Manager

BY: Keith Cooke
Engineering & Transportation Director

FINANCE REVIEW: David Baum
Finance Director

TITLE: Staff Report for a Resolution Providing Authorization of a 14% Contract Change Order (\$5,961.98) for the Construction Contract with A Good Sign & Graphics Company for the Downtown Garage Parking Sign Project, Project No. 2013.0341

SUMMARY AND RECOMMENDATIONS

Staff recommends that the City Council authorize a Contract Change Order of 14% (\$5,961.98) for the subject project resulting in a total contract of \$49,786.98. The project budget has sufficient allocation to fund the increased cost.

BACKGROUND

The Downtown Parking Garage exterior was designed to complement and fit in with existing downtown building architecture and not appear as a typical parking structure. The garage construction contract included only minimal signage. To increase parking usage, improved and attractive signage was desired to make the facility more inviting and to make the entrances easier to find. Subsequently, the City entered into a construction contract with A Good Sign and Graphics Co. to install signage at three locations at the Downtown Parking Garage. Authorization was not included in the awarding resolution for change orders on this project and therefore this action provides for this ability.

Analysis

Site conditions encountered during installation were different from those anticipated during the design phase, electrical conduits thought to have room for new wires were found to be full. Additional work to install new electrical conduits and complete the project is required.

Previous Actions

On June 2, 2014 by Resolution No. 2014-051, the City Council awarded a contract for construction of the work to A Good Sign & Graphic Co.

Permits and/or Variances Granted

A City Building Permit was issued for this work.

Environmental Review

Signage is a component of the garage structure; the environmental process was completed as part of the Downtown TOD Strategy Environmental Impact Report (EIR)

Fiscal Impacts

A summary of the construction contract with A Good Sign & Graphic Co. is below:

Description	Amount	Percent Change
Original Contract	\$43,825.00	-
Change Order Amount	<u>\$5,961.98</u>	<u>14%</u>
Total Contract Amount	\$49,786.98	14%

Budget Authority

This project is funded by:

- \$6,199,700.24 from the Successor Agency Fund in account 982-86-063 appropriated as part of the Fiscal Year 2011-12 budget.

ATTACHMENT

None.

PREPARED BY: John O'Driscoll, Associate Engineer, Engineering and Transportation Department



City of San Leandro

Meeting Date: February 1, 2016

Resolution - Council

File Number: 15-732 **Agenda Section:** CONSENT CALENDAR

Agenda Number:

TO: City Council

FROM: Chris Zapata
City Manager

BY: Keith Cooke
Engineering & Transportation Director

FINANCE REVIEW: David Baum
Finance Director

TITLE: RESOLUTION Providing Authorization of a 14% Contract Change Order (\$5,961.98) for Construction Contract with A Good Sign & Graphics Company for the Downtown Garage Parking Sign Project, Project No. 2013.0341

WHEREAS, the City of San Leandro did, on June 2, 2014, award a construction contract to A Good Sign & Graphics Company for the Downtown Garage Parking Sign Project; and

WHEREAS, the cost to complete the work will exceed the originally approved contract amount; and

WHEREAS, the project budget is sufficient to accommodate the increased cost.

NOW, THEREFORE, the City Council of the City of San Leandro does RESOLVE as follows:

A Contract Change Order of 14% (\$5,961.98) is authorized for the Downtown Garage Parking Sign Project, Project No. 2013.0341.